

# PENNTHORPE PUPIL CODE OF CONDUCT FOR REMOTE LEARNING



## PENNTHORPE'S 'MAGIC 8' EXPECTATIONS FOR ONLINE LEARNING:

### 1. Treat remote learning the same as classroom learning

Despite being at home, the same rules apply as being in the classroom. Focus on the learning. Our expectations of your behaviour are the same as they are at school. This includes not using mobile phones during remote learning school hours. Each lesson should start with your camera on and your microphone on mute unless directed otherwise by the teacher.

### 2. Use classroom language

When communicating through emails and online messages don't use short hand or 'text speak'; write as though you would in class. When communicating in live lessons, be respectful and polite. Don't post unkind, negative or unnecessary comments to the class forum.

### 3. Always conduct live lessons in an open space in your home

It is important to create the right learning environment around you. Try to set up a mock classroom space at home so your parents can supervise if necessary. Avoid having your online learning space in your bedroom as this isn't appropriate. It would be great if you could use the background blur feature on Microsoft Teams during online lessons.

### 4. Only communicate through approved school channels

It is important, for your own online safety, that you are only communicating with your teachers and classmates through approved school channels.

### 5. Stick to your teacher's rules and guidelines

Your teacher will make clear the rules to follow in their online session. Always maintain classroom behaviour and try to remember that you are in a learning environment and not in a social setting. You should not record lessons, take screen shots or post any element of the lesson online. This would be seen as a serious breach of the Behaviour Management and Sanctions Policy. All your lessons will be recorded by your teachers for safeguarding and behavior purposes.

### 6. Don't use school platforms to discuss personal matters

It is important to keep your school communication channels separate from your personal communication with friends. Don't engage in casual discussions or send images, videos or links via official school learning platforms that aren't associated with your learning. Do not use Microsoft Teams without the presence of a teacher or outside lesson times.

### 7. Dress appropriately

Try to avoid wearing anything too casual or inappropriate. Remember, you are at school! Put your uniform on if you think this will improve your learning mindset.

### 8. Look after your mental health and wellbeing

Remote learning ultimately means working alone and you may feel like you are missing out on daily social interaction with your friends. If you ever feel frustrated, low or sad, it is important to discuss how you are feeling with your parents or a teacher.

## 9. Raise concerns

If you have any concerns about your learning, the behaviour of others, including children and adults, you can talk to your teachers when online or using your school email.

### CONSENT DECLARATION:

The parent, by reading this document and signing it with their child, consents to their child participating in virtual teaching and learning. Parents should be aware of whom their child is engaging with online and supervise their children when working online, when not engaging with the Penntorpe teaching staff.

Should a pupil or parent have any safeguarding concerns, they should seek out a member of staff for support, as they would in school. The safeguarding policies have been updated to reflect a change to virtual teaching and an addendum document has been devised and issued to parents, as well as being available on the school website.

Pupil Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_