

# PENNTHORPE

## TERMLY NURSERY FEES 2023/2024

The Nursery is open from 8.30am until 3.30pm on school days. Parents eligible for free entitlement (FE) will access 3 hours FE per session booked (either morning or afternoon) until the maximum 15 hours per week has been accessed. After that, full fees will apply to any remaining sessions. Our fees are charged termly in advance, not by individual session, unless accessing ad hoc sessions, which are charged in arrears.

| Honey Pot & Beehive           |                   | Termly - maximum charge with 15 hours FE accessed | Termly - Maximum charge with no FE accessed |
|-------------------------------|-------------------|---|---|
| Full time - 5 days per week   | (8.30am - 3.30pm) | £2,635  | £3,450                                      |
| Morning Session               | (8.30am-12.00pm)  | £196  | £360  |
| Afternoon Sessions (FE only)* | (12-3pm)          | £0.00   | N/A   |
| Afternoon Sessions            | (12-3.30pm)       | £196  | £360  |

The School is a registered provider of Free Entitlement (FE) for 3 and 4 year olds. All children (from the term following their 3<sup>rd</sup> birthday) are eligible to receive a maximum of 15 hours per week for 38 weeks of the year, regardless of parental income. Parents are only able to claim 33 weeks through Pennthorpe School as that is the number of full weeks in our academic year that can be claimed on your behalf. Parents who do not use their full 15 hours per week may claim the difference through another registered provider.

\* Our morning and afternoon sessions are longer than the 3 hour period for which FE can be claimed and so fees will arise for those additional times, as noted above. For parents wishing to access **15 hours Free Entitlement only**, they will be able to apply to access a maximum of 5 sessions per week from 12pm until 3pm, subject to availability, until compulsory school age. For children only using their 15 hours of free entitlement, no registration fee is payable but you are required to provide 4 weeks' notice if you wish to withdraw your child.

Pennthorpe School reserves the right to withdraw from the scheme at any time and will endeavour to give one term's notice of its intention.

| Charges for Ad hoc sessions (not under FE scheme) | Per Session |
|---|-------------|
| Morning or Afternoon Session                      | £42         |

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### *Methods of Payment*

Invoices are sent via the Parent Portal after the end of each term. School fees are billed in advance and extras are billed in arrears.

There are two ways of paying your bills:

1. Payment in full, by bank transfer and childcare vouchers (where applicable), by first day of each Term.
2. By Direct Debit, in four monthly instalments, as set out on the termly bill. Please note that all extras are collected in the first instalment. Where you are using childcare vouchers, these must be received at least 5 days before the first payment is due.

Interest may be charged on late payments as set out in the Terms and Conditions.

### *Childcare Vouchers & Tax-Free Childcare*

At Pennthorpe, Childcare Vouchers and Tax-Free Childcare accounts can be used to pay for:

- Fees up until the term in which a pupil turns 5 years of age;
- Wraparound Care.

Where parents pay by Direct Debit, any Childcare Voucher or Tax-Free Childcare Account payments received after the bills have been produced at the end of term will be credited against the next available payment amount. Any amounts received in excess of allowable items will be carried forward to the next available invoice. Please be aware that vouchers do not constitute cash and therefore cannot be refunded.

### *Withdrawal of Pupil*

The agreement for the education of a pupil at the School may be terminated by giving a full term's notice in writing to the Head or on payment to the School of a full term's fees in lieu of notice as per the School's Terms & Conditions.

As per the WSCC Provider Agreement you may give 4 weeks' notice to withdraw from Universal FE part of your session.

You will still be required to provide a Full Term's notice for any non-FE sessions.

### *Contact the Bursary*

Should you have any queries regarding payment, please do not hesitate to contact the Head of Finance at: [assistantbursar@pennthorpe.com](mailto:assistantbursar@pennthorpe.com)