

# PENNTHORPE SCHOOL INTERNET POLICY

The school has robust filtering and monitoring software systems installed on its computer network, designed to ensure safe Internet access for our pupils.

Safe use of the Internet also forms an important part of our PHSE programme.

In addition, the following Acceptable Use Rules are viewed and must be acknowledged by children every time they use a school computer.

- 🕒 I will only use a school computer for school work.
- 🕒 I will only use my own school e-mail address when e-mailing.
- 🕒 I will only open e-mail attachments from people I know, or who my teacher has approved.
- 🕒 I will not tell other people my computer name or password.
- 🕒 I will only open/delete my own files.
- 🕒 I will make sure that all messages to other children and adults are responsible, polite and sensible.
- 🕒 I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately.
- 🕒 I will not give out my own details such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- 🕒 I will be responsible for my behaviour when using any computer because I know that these rules are to keep me safe.
- 🕒 I will not upload or add any images, video, sounds or text that could upset any member of the school community
- 🕒 I know that teachers can check what I have done in ICT and that my parents will be contacted if a member of school staff is concerned about my e-Safety.